



Connecticut State Soccer Association

Affiliated with the United States Soccer Federation, Inc.

Farmington Sports Arena
11 Executive Drive
Farmington, CT 06032
860-747-9202
860-677-2543 x104

Filing an Accident Insurance Claim

Filing an Accident Insurance Claim on a Soccer related Injury

1. Download [Claim Form](#) - Adobe PDF
2. To receive a reimbursement on medical related expenses on a soccer injury under USASA/CSSA Participant Accident Policy with K&K Insurance, all claimants must follow these steps:
 - a) Be registered with CSSA as a member of their local soccer association.
 - b) Suffer an injury during a CSSA sanctioned soccer related event with the local league.
 - c) Have been medically treated for the soccer related injury and have reimbursable medical expenses.
 - d) File a completed USASA Medical Reimbursement Injury Claim Form with CSSA having provided:
 - i. your name as it is printed on your player pass
 - ii. current and accurate contact information, in the event of questions
 - iii. the date of the injury
 - iv. details on the accident that caused the injury
 - v. detailed description of the injuryAll questions need to be answered on the form, but these require special attention.
 - e) Claim Forms can be obtained by [download](#) or by [email request](#).
 - f) Send the completed USASA Medical Reimbursement Injury Claim Form with CSSA at 11 Executive Dr. Farmington, CT 06032, along with any copies of your player pass (front and back) and any medical expense statements. Do NOT send medical expense statements without the Claim Form or player pass. Future medical expense statements will be sent directly to claims department of K&K Insurance Company.
 - g) If ALL the information on the Claim Form is accurate and the player's is a registered member of CSSA, then the Claim is validated by CSSA and sent to K&K Insurance Company for remittance on the claim. A copy of the validated form is sent to the claimant for their records.
 - h) If ANY information on the Claim Form is found to be missing, including one of these:
 - i. the date of the injury
 - ii. details on the accident that caused the injury
 - iii. detailed description of the injurythen the Claim will be held indefinitely until the information is provided. K&K Insurance will not accept the Claim for remittance until the Claim Form is complete and accurate.



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- i) K&K Insurance will send an acknowledgement to the claimant within 48 hours of having received the CSSA Validated Claim. K&K Insurance will contact the claimant if additional information is needed.
- j) K&K Insurance **ONLY** acknowledges claim remittance to the claimant. It does **not** make any acknowledgement to CSSA once the validate claim is forwarded from CSSA.

Notes:

1. CSSA does **not** communicate with medical offices on medical information. Occasionally CSSA is called by medical office on billing questions. All such inquiries are either referred to the player or K&K Insurance.
2. CSSA does **not** keep any medical expenses statements on file once the Claim Form has been validated and forwarded to K&K Insurance. Future medical expense statements will be sent directly to claims department of K&K Insurance Company.